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DEALER TRANSACTION CHECKLIST; MARYLAND TRANSFER

TRANSACTION TYPE [CHOOSE ONE]:

- New Title and New License Plates New Title and Transfer of License Plates
 New Title Only

SUPPORTING DOCUMENTATION

- Clear Copy of Maryland Driver’s License/ID
- Original Certificate of Title; Include ALL
 - Dealer Re-Assignments
 - Power-of-Attorneys
- Odometer Statement
- Loan Information [Loan Company Name, Address, Account # and Loan Amount]
- Completed MD MVA Form VR-005 Application for Certificate of Title
- Maryland “MVA Approved” Insurance Information [Full Insurer Name & Policy Number]
- Original Bill of Sale/Dealer Paperwork
- Original Maryland Safety Certificate **OR** Online Verification found at <https://egov.maryland.gov/msp/vsi/Lookup#/inspection>
- Signed MVA Approved Power of Attorney found at <http://tagandtitleservices.com/mva-forms/>
- IMPORTANT:** If titled as a business, please provide
 - Business Z #; If Business Has No Z #, Please Go To Link Below <https://tagandtitleservices.com/services/z-number-issuance-consolidation-businesses/>
 - Federal Identification Number [FEIN].

LICENSE PLATE STYLE [Choose One]:

- Maryland Proud Plates [Standard]
- Maryland Save-the-Bay Plates [*\$10 Extra Yearly*]
- Maryland Agricultural Plates [*\$10 Extra Yearly*]

